

Risk Management for Anaphylaxis Students at Mount Pleasant 2014



Background Information

Prior to 2014, students in K-2 were allocated support from Schools Resourcing to assist with mealtime management and class activities relating to the handling of food. Students in year 3-7 have been deemed to have a sense of self management skills relating to their condition. Staff are all aware of emergency procedures should an incident occur.

Procedures for 2014

Kindy and Pre-primary

Students	Staff	Parents
<p>Students are to be trained not to eat food from others.</p> <p>Students are not to share their food with others.</p> <p>Students are to talk to their friends and inform them why they can't consume certain foods.</p>	<p>Staff are to identify students with anaphylaxis.</p> <p>Staff are to ensure that an action plan is clearly visible for all adults to view. This plan indicates where the epipen is stored.</p> <p>Staff are to conduct an emergency procedure at the beginning of the year to ensure all systems in place are efficient. Amend plan where necessary.</p> <p>All staff are to be aware of the storage locations of generic epipens.</p> <p>An adult is to be located next to the student when food is consumed and when food is handled e.g. cooking</p> <p>Staff are to encourage children to bring snacks free from nuts.</p> <p>Staff to teach other students about Anaphylaxis.</p> <p>Staff are to have completed professional learning about Anaphylaxis.</p> <p>Any relief staff are to be informed by existing staff of anaphylaxis students and procedures to be followed.</p> <p>Staff members are to communicate with parents immediately regarding any incidents which may have occurred.</p> <p>Staff members are to collect a child's epipen and carry it when the child is on an excursion. On return, the epipen is immediately placed back to its location correctly.</p>	<p>Parents are to inform school of their child's condition prior to the commencement of the school year.</p> <p>Parents are to provide school with a current Anaphylaxis Plan signed by a doctor (this plan is to be updated every 12 months).</p> <p>Parents are to provide school with an epipen which is contained in a clearly labelled bag also containing another copy of the plan, a pen and a piece of paper. It is the parents' responsibility to track the expiry date of the pen and to renew it when the expiry date has elapsed.</p> <p>Parents are given an opportunity to inform other parents about their child's condition (at parent information evening of by class flyer).</p> <p>Parents are to provide alternative treats for their child to consume when birthday cakes etc. may be shared with their peers.</p> <p>Parents are to communicate with class teachers if they have any concerns about the management of procedures.</p> <p>Should parents need to take an epipen from the school for a holiday/weekend away, they are to advise an administrator that they are taking the pen and immediately on return advise an administrator that the pen has been returned to its correct location.</p>

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Year 1-2		
Students	Staff	Parents
<p>Students are to be trained not to eat food from others.</p> <p>Students are not to share their food with others.</p> <p>Students are to talk to their friends and inform them why they can't consume certain foods.</p> <p>At morning recess and lunchtime, students are to identify themselves to staff on duty and consume their food within view of this staff member.</p> <p>Students are to inform staff if there are concerns created by their peers in relation to food being brought to school or social situations that make them feel uncomfortable.</p> <p>Students are to check with their teacher that the epipen has been collected so that it can be taken on an excursion.</p>	<p>Staff are to identify students with anaphylaxis. In the classroom, an anaphylaxis action plan is to be displayed in a very visible location.</p> <p>Staff are to ensure that an action plan is clearly visible for all adults to view. This plan indicates where the epipen is stored.</p> <p>Staff are to conduct an emergency procedure at the beginning of the year to ensure all systems in place are efficient. Amend plan where necessary.</p> <p>All staff are to be aware of the storage locations of generic epipens.</p> <p>Every teacher is to carry a red duty folder containing photographs and details of students with severe medical conditions.</p> <p>When on duty, the staff member approached by the student is to ensure that the anaphylaxis student is appropriately seated within their view until food has been consumed.</p> <p>Staff are to encourage children to bring snacks free from nuts.</p> <p>Staff to teach other students about Anaphylaxis.</p> <p>Staff are to have completed professional learning about Anaphylaxis.</p> <p>Any relief staff are to be informed by existing staff of anaphylaxis students and procedures to be followed. A Red Duty file is to be made available for Relief Staff.</p> <p>Staff members are to collect a child's epipen and carry it when the child is on an excursion. On return, the epipen is immediately placed back to its location correctly.</p>	<p>Parents are to inform school of their child's condition prior to the commencement of the school year.</p> <p>Parents are to provide school with a current Anaphylaxis Plan signed by a doctor (this plan is to be updated every 12 months).</p> <p>Parents are to provide school with an epipen which is contained in a clearly labelled bag also containing another copy of the plan, a pen and a piece of paper. It is the parents' responsibility to track the expiry date of the pen and to renew it when the expiry date has elapsed.</p> <p>Parents are given an opportunity to inform other parents about their child's condition (at parent information evening or by class flyer).</p> <p>Parents are to provide alternative treats for their child to consume when birthday cakes etc. may be shared with their peers.</p> <p>Parents are to communicate with class teachers if they have any concerns about the management of procedures.</p> <p>Should parents need to take an epipen from the school for a holiday/weekend away, they are to advise an administrator that they are taking the pen and immediately on return advise an administrator that the pen has been returned to its correct location.</p>

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Year 3-7		
Students	Staff	Parent
<p>Students display appropriate self-management of their condition. Students are to talk to their friends and inform them why they can't consume certain foods.</p> <p>At morning recess and lunchtime, students are to identify themselves to staff on duty and consume their food within view of this staff member.</p> <p>Students are to inform staff if there are concerns created by their peers in relation to food being brought to school or social situations that make them feel uncomfortable.</p> <p>Students are to check with their teacher that the epipen has been collected so that it can be taken on an excursion.</p>	<p>Staff are to identify students with anaphylaxis. In the classroom, an anaphylaxis action plan is to be displayed in a very visible location.</p> <p>Staff are to ensure that an action plan is clearly visible for all adults to view. This plan indicates where the epipen is stored.</p> <p>Staff are to conduct an emergency procedure at the beginning of the year to ensure all systems in place are efficient. Amend plan where necessary.</p> <p>All staff are to be aware of the storage locations of generic epipens. Administration to inform staff on pupil free day prior to the commencement of the school year where the generic epipens are located.</p> <p>Every teacher is to carry a red duty folder containing photographs and details of students with severe medical conditions.</p> <p>When on duty, staff are to ensure that anaphylaxis students are appropriately seated within view of an adult.</p> <p>Staff are to encourage children to bring snacks free from nuts.</p> <p>Staff to teach other students about Anaphylaxis.</p> <p>Staff are to have completed professional learning about Anaphylaxis.</p> <p>Any relief staff are to be informed by existing staff of anaphylaxis students and procedures to be followed.</p> <p>Staff members are to collect a child's epipen and carry it when the child is on an excursion. On return, the epipen is immediately placed back to its location correctly.</p>	<p>Parents are to inform school of their child's condition prior to the commencement of the school year.</p> <p>Parents are to provide school with a current Anaphylaxis Plan signed by a doctor (this plan is to be updated every 12 months).</p> <p>Parents are to provide school with an epipen which is contained in a clearly labelled bag also containing another copy of the plan, a pen and a piece of paper. It is the parents' responsibility to track the expiry date of the pen and to renew it when the expiry date has elapsed.</p> <p>Parents are given an opportunity to inform other parents about their child's condition (at parent information evening or by class flyer).</p> <p>Parents are to provide alternative treats for their child to consume when birthday cakes etc may be shared with their peers.</p> <p>Parents are to communicate with class teachers if they have any concerns about the management of procedures.</p> <p>Should parents need to take an epipen from the school for a holiday/weekend away, they are to advise an administrator that they are taking the pen and immediately on return advise an administrator that the pen has been returned to its correct location.</p>